



# State of Wisconsin Higher Educational Aids Board

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**Tony Evers**  
Governor

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Executive Secretary

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## Monthly Memo March 2022

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### Executive Secretary's Message

Starting next month, HEAB will begin sharing refund information in the monthly memo. We will break this down by total funds returned by each sector and each institution. Our goal is to ensure that all allocated funds are distributed to students. Additionally, we anticipate that the information will allow each sector to determine earlier in the year if the formulae needs to be changed to provide more money to individual students.

Secretary Hutchison and HEAB staff will be attending sector meetings at the WASFAA conference and will provide information and seek feedback about this.

And, as always, thank you for the work you do for Wisconsin Students.

### How ISIR's are handled at HEAB

A refresher as to how ISIR's (Institutional Student Information Record) are handled at HEAB.

HEAB receives all records that have WI as their Student State of Legal Residence. Records for students who don't have WI as their Student State of Legal Residence can be requested from CPS.

HEAB only loads ISIRs that have a perfect match flag of 4 with SSA [SSN, Name, and DOB match].

HEAB doesn't load an incoming ISIR if its transaction number is equal to or less than the existing record on our system. Ex: Student A files initial ISIR in October of 2020, an F02 in May of 2021 both of which loaded onto our system. Student A then has a name change in September of 2021 but files a new FAFSA instead of making a name change on their initial filing and that produces an F01, (F01/FED01 is the first ISIR created when someone files a FAFSA. F02 is the 2<sup>nd</sup> ISIR created when someone updates their initial filing, etc.) which doesn't load because there's an F02 on system. The student makes an update to the new FAFSA, but there's already an F02 on system, so this new F02 doesn't load.

HEAB loads the first 6 eligible WI schools listed on the student's ISIR. If you have a student whose record doesn't show up on our notification list and said student has WI in their Student State of Legal Residence and an SSA match flag of 4, it is likely that your school is listed after 6 other WI schools, and you should contact your program coordinator or Barb Moermond to get your school added onto our system.

When asking about a specific student, please include any filing date(s) as that allows Barb to find the actual ISIR when researching what's happening with their record.

## Updated Website

We are pleased to announce that we have a [new website design](#). You may need to update your bookmarks for specific pages, as some web addresses have changed. The address for the website is <https://heab.state.wi.us>.

## Refunds

A reminder to get your refunds in.

## Processing Schedule

### Notification List 21-22

Distributed Wednesday afternoons.

March 2, 9, 16, 23, and 30.

April 6, 13, 20, and 27.

### Notification List 22-23

Distributed Thursday afternoons.

March 3, 10, 17, 24, and 31.

April 7, 14, 21, and 28.

### AES/TES List

March 2, 9, 16, 23, and 30.

April 6, 13, 20 and 27

### Voucher Processing

Tuesdays and Fridays for files uploaded by noon.

March 1, 4, 8, 11, 15, 18, 22, 25, and 29.

April 1, 5, 8, 12, 15, 19, 22, 26, and 29

**Special Vouchers** (for loan programs) will be processed weekly on Wednesdays.

Please check our [website calendar](#) for the most current processing schedule updates.

## Grant Updates

21-22 committed and spent as of 3/15/2022

	<u>Current</u>	<u>This Time Last Year</u>
<b>Wisconsin Grant – Private, non-profit</b>		
<i>Committed</i>	157.39%	154.89%
<i>Spent</i>	84.95%	82.09%
<b>Wisconsin Grant - Tribal</b>		
<i>Committed</i>	150.96%	149.92%
<i>Spent</i>	66.76%	67.58%
<b>Wisconsin Grant – UW</b>		
<i>Committed</i>	127.07%	128.85%
<i>Spent</i>	91.52%	92.28%
<b>Wisconsin Grant – Technical</b>		
<i>Committed</i>	189.38%	195.96%
<i>Spent</i>	83.90%	87.49%

## Upcoming Events

**Scheduled HEAB board meetings:** April 22, 2022.

**HEAB training dates:** Temporarily discontinued due to COVID-19.

If you have any questions, concerns or comments please contact Connie Hutchison at (608) 267-2206 or [connie.hutchison@wi.gov](mailto:connie.hutchison@wi.gov). Thank you!