

State of Wisconsin
Distance Learning Authorization Board (DLAB)

Thursday, May 24, 2018

Minutes

Members present Dr. Ray Cross, UW System – (via conference line)
 Dr. Morna Foy, WTCS
 Ms. Laura Gutiérrez, DSPS – (via conference line)
 Dr. Barbara Lundberg, Lac Courte Oreilles Ojibwa Community
 College - (via conference line)
 Dr. Rolf Wegenke, WAICU

Others present: Ms. Monique Currie, WTCS
 Ms. Erin Engsberg, WAICU
 Ms. Joan Gage, DSPS
 Ms. Rebecca Larson, WAICU
 Ms. Paige Reed, UW System – (via conference line)
 Ms. Kirstin Reader, DSPS

Call to Order and Open Meeting Statement

Dr. Foy, DLAB chair, called the meeting to order. Dr. Foy requested that Ms. Engsberg read the Open Meeting Statement as follows: “The May 24, 2018 meeting of the Wisconsin Distance Learning Authorization Board and all other meetings of this board are open to the public in compliance with State Statute. Notice of the meeting has been sent to the press in an attempt to make the general public of Wisconsin aware of the time, place and agenda of the meeting.”

Action: Approval of December 14, 2017 DLAB meeting minutes

There were minor corrections to the December 14, 2017 meeting minutes. The minutes were approved unanimously (Wegenke/Cross motion).

The minutes will be posted on the DLAB website.

Review and approval of Institutional Renewal Applications

Ms. Reed, of UW-Whitewater and representing the University of Wisconsin System, reported that 13 UW institutions were eligible for renewal and have submitted their renewal applications. These renewals fulfill all requirements, and it is recommended that these be forwarded to MSARA for approval.

Ms. Currie, WTCS, reported that two WTCS renewals were approved in March. Blackhawk Technical College (Janesville) and Gateway Technical College (Kenosha). Waukesha County Technical College chose not to submit a renewal due to budgetary concerns. Ms. Currie informed the board that there is a nonrenewal form that has been created that needs to be completed and processed through the system.

Ms. Gage reported that DSPS processed a renewal and the lifting of provisional status for Wright Graduate University, Elkhorn, Wisconsin. She also reported that Madison Media Institute will be closing their doors, and that DSPS is currently working with MC SARA on the process for withdrawal.

Action: Modification to DLAB Operating procedures

Provisional Status: Pursuant to Section 3 of the SARA Manual, DLAB may, at its discretion, place an institution on provisional status at any time if the institution is subject to any conditions set forth in Section 3 of the SARA Manual or if the institution's federal financial composite score falls between 1.0 and 1.5. An institution admitted to or renewed for SARA participation on provisional status is subject to such additional oversight measures as DLAB considers necessary for purposes of ensuring SARA requirements are met. Such oversight measures shall be determined, in collaboration with the institution's input, at the time that provisional status is imposed. An institution placed on provisional status shall remain in that status until its next renewal date, at which time DLAB will determine if the institution will be removed from SARA participation or renewed for SARA participation for no longer than one year, while still on provisional status, or renewed without such provisional designation. Additional details and processes for provisional status are provided in Section 3 of the SARA Manual.

Next meeting date discussion

The next board meeting will need to be in December 2018. This meeting would address updates from the sector representatives and review of the draft of the annual report.

Adjourn

There was no further discussion and the meeting adjourned by unanimous consent (Wegenke/Foy motion).